



Organization Summary:

Family Pathways is a 501©3 nonprofit dedicated to working with communities to develop supportive, caring relationships to help people meet their basic needs through the provision of Hunger Relief Services, The Refuge Network (Domestic Abuse Program), Aging Services, Youth Services and Thrift Stores.

Shelter Advocates (Relief Staff), located in Chisago County

The Refuge Network

On Call (hours flexible, vary dependent on shelter need)

Must pick up 3 shifts each month if required. Ability to respond w/short notice requests for additional shifts.

Wages \$13.00-\$15.00/hour depending on experience

Key responsibilities:

The Refuge Network is a program whose mission is to provide supportive services for people who are currently involved or have been in an abusive relationship. The (on call) Shelter Advocates will provide direct service and systems advocacy to battered women and their families. Duties will include crisis intervention, personal and legal advocacy, client intakes and exit interviews, case management, data collection and entry, and other duties as assigned.

Required skills and abilities:

- Strong interpersonal and communication skills
- Handle confidential client and administrative information
- Ability to prioritize, be self-directed and handle variety of tasks
- Works well independently or with others

Qualifications:

- High school diploma or GED, advanced degree preferred
- Two years' experience in working with victims of domestic violence or related field
- Valid driver's license, car insurance and clean driving record
- Ability to pass criminal background check and drug screening

Physical demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk and listen. The employee frequently is required to use hands to handle, feel objects, tools or controls and reach with hands and arms. The employee is occasionally required to stand, walk, sit, climb or balance and stoop, kneel, crouch or crawl. The employee must occasionally lift or move up to 50 pounds. Specific vision abilities by this job include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus.

EEOC:

This is to affirm Family Pathways policy of providing Equal Opportunity to all employees and applicants for employment in accordance with all applicable Equal Employment Opportunity/Affirmative Action laws, directive and regulations of Federal, State and Local governing bodies or agencies. Family Pathways will not discriminate against or harass any employee or applicant for employment because of race, color, creed, religion, national origin, sex, sexual orientation, or disability. Family Pathways also takes affirmative action to employ, and advance in employment protected veterans.

How to apply:

For more information visit www.familypathways.org. Applicants should send a cover letter and resume to Char Weidendorf at charw@familypathways.org. No phone calls please. Position will be open until filled.

While we sincerely appreciate all applications, only those candidates selected for interview will be contacted.